Instructions for presenters at a glance   TWHM 2022

Invited/Contributed		Invited papers		Contributed papers	
Options		Type A	Type B	Type C	Type D
		On-site presentation	Online presentation via Zoom	On-site presentation	Online presentation via Zoom
		This option is primarly for a participant living in Japan.	This option is primarly for a participant from abroad.	This option is primarly for a participant living in Japan.	This option is primarly for a participant from abroad.
Prior to the workshop period.	Abstract submission *	until June 11, 2022	until April 25, 2022		
	until Aug.22	N/A	Please send a recorded presentation video file to twhm-abst@rciqe.hokudai.ac.jp by Aug.22 in advance.	**Upgraded Papers** #3-3, 7-3, 7-4, 12-2,12-3 → N/A ｜ **General Contributed Papers** #2-5〜2-6, 3-4〜3-8, 4-3〜4-8, 5-3〜5-8 #8-3〜8-5, 9-3〜9-15, 10-2〜10-3 → Please send your poster file to twhm-abst@rciqe.hokudai.ac.jp by Aug.22 in advance.	Please send your poster file and recorded presentation video file to twhm-abst@rciqe.hokudai.ac.jp by Aug.22 in advance.
While the workshop is open.	Aug.30-Sept.1	Real-time oral presentation on site and streaming & real-time Q&A (25 min.)	Screen projection of the real-time streaming (or the recorded video streaming in case of a network accident) & real-time Q&A (25 min.)	Real-time oral presentation on site and streaming & real-time Q&A (15 min.) ｜ Real-time short presentation on site and by streaming (3 min.) / Your poster is presented with Q&A on site. ｜ Poster Viewing I and II are avairable for … / both on site and on the web site**. ｜ on the web site**.	Screen projection of the real-time short presentation streaming (or the recorded video streaming in case of a network accident) (3 min.) / Since your poster can not be viewed on site, Q&As through "Chat Box" are avairable on the web site, instead.
After the workshop is over.	until Sept.11				

NOTE: * Accepted abstracts will be distributed to on-site attendees by a USB memory. The abstracts will be also available online exclusively for TWHM2022 registered. Online publication will appear from 0:00 on August 29, 2022 JST to 24:00 on September 11, 2022 JST.

** Poster presentation materials will be published online exclusively for TWHM2022 registered participants in a non-downloadable way. They will appear from 0:00 on August 29, 2022 JST to 24:00 on September 11, 2022 JST.

Information for "in person / online" Presenters in TWHM 2022

(i) INFORMATION FOR "INVITED PAPER" PRESENTERS

A: FOR "IN PERSON" PRESENTER

Oral Presentation

- Each oral presentation is allocated 25 min. including Q&A.
- Please bring your own PC with HDMI connection plug.

B: FOR "ONLINE" PRESENTER

Oral Presentation

- Each oral presentation is allocated 25 min. with Q&A.
- Please enter Zoom meeting a little bit prior to the beginning of the session. Zoom URL will be announced by e-mail.
- Please send your invited presentation video file (in mp4 format) to twhm-abst@rciqe.hokudai.ac.jp until Aug.22 to back up in a case of network accident on that day.

(ii) INFORMATION FOR "UPGRADED CONTRIBUTED PAPER" PRESENTERS

Oral Presentation

- Each oral presentation is allocated 15 min. including Q&A.
- Please bring your own PC with HDMI connection plug.

(iii) INFORMATION FOR "CONTRIBUTED PAPER" PRESENTERS

A: FOR "IN PERSON" PRESENTER

(1) Short Presentation

- Each presentation is allocated 3 min. without Q&A.
- Please sit or standby at a near place of the platform of speech to switch oral speaker smoothly.
- A monitor displaying the timer will be set up so that the presenter can keep track of his/her remaining time.

(1) Uploading the Short Presentation files

- All presenters can upload their short presentation files (in ppt or pdf format) at the **REGISTRATION DESK** during the **REGISTRATION** (Aug. 29, 16:00-18:00)

- Those presenters who cannot upload their short presentation files on Aug. 29 can do so at the **Workshop room** during the designated time slots given below:

PAPER NUMBER	Short Presentation File UPLOADING TIME
✓ **2-6** *(Session 2)*	**8:30-8:45, Aug.30 @Workshop room**
✓ **3-4** to **3-7** *(Session 3)* ✓ **4-3** to **4-8** *(Session 4)* ✓ **5-3** to **5-8** *(Session5)*	**12:30-13:00, Aug.30 @Workshop room**
✓ **8-3** to **8-5** *(Session 8)* ✓ **9-3** to **9-14** *(Session 9)* ✓ **10-2** to **10-3** *(Session 10)*	**17:40-18:00, Aug.30 @Workshop room**

- **File name** is to be typed as "Presentation Number-Your Family Name". (ex. 3-4-Hashizume)
- A common PC including all the short presentation file are assigned on the platform of speech, which each presenter can operate.

(2) Posters Specifications, Set-up

- The poster board is 210 cm high x 90cm wide.
- Please set-up your poster material on the board in the "Poster and Exhibition Room" when you arrive at the workshop site as soon as possible. Poster materials are kept put on the board through all days of the workshop to look at any time for participants.

(3) Uploading the poster files

- Please send your poster file (in ppt or pdf format) presentation to twhm-abst@rciqe.hokudai.ac.jp until Aug.22 to make online participants from oversea look at poster contents.

B: FOR "ONLINE" PRESENTER

(1) Uploading the poser file, the short presentation file, and video file (for online presenter only)

- Please send your poster file (in ppt or pdf format) presentation, and also please send the 3 min. short presentation video file (in mp4 format) to twhm-abst@rciqe.hokudai.ac.jp until Aug.22 to make online participants from oversea look at poster contents, and to back up in a case of network accident on that day.